

SENIOR ENVIRONMENTAL EMPLOYMENT (SEE) OPEN POSITION



EDISON, NJ

SSAI-OCS-0124

Technical Support Specialist

LEVEL IV

Senior Service America, Inc. is recruiting for Technical Support Specialist positions within the Senior Environmental Employment (SEE) Program that provides support to the United States Environmental Protection Agency (EPA) in Edison, New Jersey.

ROLE AND RESPONSIBILITIES:

This position will work in the Lead-Based Paint Program to conduct outreach and compliance assistance to the regulated community, serve as back-up for the processing of individual abatement applications and disapprovals using the Federal Lead-Based Paint Program (FLPP), and participate in any special initiative.

- Plan, schedule and participate in Trade and Home Shows in the Region 2 area
- Perform outreach to permit and licensing offices regarding Renovation, Repair & Painting Regulation (RRP)
- Speaking Engagements
- Assist in planning or outreach events (Lead Poisoning Prevention Week, etc.)
- Serve as back-up for processing individual abatement applications and disapprovals using the Federal Lead-Based Paint Program (FLPP)
- Other duties as assigned

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; BA/B;S 7-10 years in Environmental, Civil, Chemical, Public Health, Electrical Engineering or Physical Scientist, oral and written skills; customer service oriented, public speaking and writing, works well alone and with a team, proficient in Windows Office Suite (MS Word, MS Excel, PowerPoint).

HOURS & COMPENSATION: Full-Time position working 40 hours per week @ \$26,457 per year (\$12.72 per hour), plus benefits including paid health insurance and generous vacation/ sick/holiday leave.

TO APPLY: E-mail resume to: seep_resumesmd@ssa-i.org. Subject Line of email: Please type *Technical Support Specialist*.